

## LEGAL AND DEMOCRATIC SERVICES

### COMMITTEE DECISION SHEET

#### ENTERPRISE, STRATEGIC PLANNING AND INFRASTRUCTURE COMMITTEE - TUESDAY, 21 JANUARY 2014

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	PBB Option Affected	Services Required to take action	Officer to Action
1	<b><u>REQUESTS FOR DEPUTATIONS</u></b>  There are none at present.	<b><u>The Committee resolved:-</u></b> There were none submitted.			
2.1	<b><u>Members are Requested to Resolve that Any Exempt Business on this Agenda be Considered with the Press and Public Excluded</u></b>	<b><u>The Committee resolved:-</u></b> to consider item 10.1 of the agenda with the press and public excluded.			
3.1	<b><u>Minute of Previous Meeting of 12 November 2013</u></b>	<b><u>The Committee resolved:-</u></b> to approve the minute as a correct record.			
3.2	<b><u>Review of Parking Charges - Referral from Housing and Environment Committee</u></b>	<b><u>The Committee resolved:-</u></b> That a report be submitted on the proposal that the Enterprise, Planning and Infrastructure Service manage all parking across the city.		Asset Management and Operations	Hugh Murdoch
4.1	<b><u>Motion by Councillor Greig - Small and Medium Enterprises</u></b>	<b><u>The Committee resolved:-</u></b> (i) to note the recent and current work carried out by the Business Growth team in support of Small and Medium Enterprises;		Economic and Business Development	Elaine Robertson

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		and (ii) to approve the proposed outline plans to continue to support Small and Medium Enterprises in a range of ways, including with partner organisations.			
5.1	<b><u>2013-14 Revenue Budget Monitoring</u></b>	<b><u>The Committee resolved:-</u></b> (i) to note the report on the performance to date and the forecast outturn and the information on risks and management action that was contained therein; (ii) to instruct that officers continue to review budget performance and report on service strategies as required to ensure a balanced budget; and (iii) to instruct officers to report in due course on the actual outturn compared to budget following completion of the 2013/14 financial statements;		Enterprise, Planning and Infrastructure	Brian Downie
5.2	<b><u>Capital Monitoring - Enterprise, Planning and Infrastructure Projects</u></b>	<b><u>The Committee resolved:-</u></b> to note the current position.		Enterprise, Planning and Infrastructure	David Marshall
5.3	<b><u>Arms Length External Organisations - Governance Arrangements</u></b>	<b><u>The Committee resolved:-</u></b> to note that the Enterprise, Strategic Planning and Infrastructure Committee notes the arrangements for scrutiny of the Arm's Length External Organisations as set out in the report, with specific reference to the creation of a Council Governance Hub for the Service and its relationship with the Committee and the Audit and Risk Committee		Corporate Governance	Roddy MacBeath/ Jonathan Belford
6.1	<b><u>2012 International Trade Plan Survey - Presentation</u></b>	<b><u>The Committee resolved:-</u></b> to note and thank Nicolas Ellison, Senior Officer, International Trade and Investment for the		Economic and Business Development	Nicolas Ellison

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		presentation.			
6.2	<b><u>Draft International Trade Plan 2014-2015</u></b>	<p><b><u>The Committee resolved:-</u></b></p> <p>(i) to approve the report and the activities described therein, subject to their approval by the Scottish Government in the normal manner;</p> <p>(ii) to approve the relevant travel by officers and Elected Members for the activities as described in the appendix; and</p> <p>(iii) to receive a bulletin report on each international event undertaken in the plan.</p>		Economic and Business Development	Nicolas Ellison
6.3	<b><u>KIMO Membership Review</u></b>	<p><b><u>The Committee resolved:-</u></b></p> <p>(i) to agree to continue membership of KIMO; and</p> <p>(ii) to request that the Council review the decision in twelve months time.</p>		Economic and Business Development	Amy Smith
6.4	<b><u>Proposal for the Signing of a Memorandum of Understanding between Aberdeen and Mokpo, South Korea</u></b>	<p><b><u>The Committee resolved:-</u></b></p> <p>(i) to approve in principle the signing of a three year Memorandum of Understanding between the cities of Aberdeen and Mokpo, including an annual action plan, annual review and one annual meeting alternating between the cities (eg 2014 in Aberdeen; 2015 in Mokpo etc); and</p> <p>(ii) to request officers to report annually to Committee on outcomes achieved as a result of the Memorandum of Understanding.</p>		Economic and Business Development	Elaine Robertson
6.5	<b><u>Offshore Northern Seas 2014 Festival, Stavanger, Norway</u></b>	<p><b><u>The Committee resolved:-</u></b></p> <p>(i) to note the content of the report;</p> <p>(ii) to approve the Council's involvement in the Offshore Northern Seas Festival in 2014 and commit existing funding of £20,000 from the Economic and Business Development Budget;</p>		Economic and Business Development	Lynda Raitt

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		<p>(iii) to approve the proposed direction for the promotion of Aberdeen at Offshore Northern Seas in 2014; and</p> <p>(iv) to approve the participation of the relevant staff as detailed in the Trade Development report to support both the management of a joint Aberdeen City and Shire stand at the exhibition and deliver a strong festival presence.</p>			
6.6	<b><u>Twinning and International Partnerships</u></b>	<p><b><u>The Committee resolved:-</u></b> to approve the following grants from the International Twinning Budget 2013-2014:</p> <p>(i) £5,000 towards the “Doppelganger Writing Project” to celebrate the Sixtieth anniversary of the twinning of Aberdeen and Regensburg in 2015. This project element will take place during March to August 2014.</p> <p>(ii) £3,540 contribution towards the visit of six conference committee attendees from the twin city of Clermont Ferrand to attend the 9th joint symposium between The Rowett Institute of Nutrition and Health, University of Aberdeen and INRA-Theix, Clermont Ferrand in Aberdeen, 16th to 19th June 2014; and</p> <p>(iii) £1,000 contribution towards premiere of the film festival of short films the Court Metrage Festival, Clermont – Ferrand, 5th February 2014. The Lord Provost of Aberdeen, Aberdeen City Councillors, consuls and representatives from international societies will be attending this premiere.</p>		Economic and Business Development	Daniel Parrot
6.7	<b><u>Routes Europe Aberdeen 2014</u></b>	<b><u>The Committee resolved:-</u></b>		Economic and	Dawn Schultz

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		(i) to note the content of the report; and (ii) to approve the attendance of the Lord Provost, Council Leader and a relevant officer from the Economic and Business Development service to support a strong, joint Aberdeen City and Shire presence in Marseilles, France, 6-8 April 2014.		Business Development	
6.8	<b><u>Management of Events in Aberdeen Parks and Open Spaces</u></b>	<b><u>The Committee resolved:-</u></b> (i) to note the current arrangements in place within City Events to manage Aberdeen's parks and open spaces; (ii) to support the revised pricing structure detailed in this report and acknowledge the agreed working relationship between City Events, the Grounds Maintenance Management Team and Environmental Services that ensures that Aberdeen's parks and open spaces are maintained to the highest standard for ongoing event use; (iii) to agree a 10% increase in charges annually from April 2014 onwards, until a further report is brought to this committee in the future seeking an amendment to this agreement; and (iv) to note that, in determining whether charges would apply to Friends Groups of Parks, it was at the Council's discretion and that the appropriate decision making mechanism would be followed.		Economic and Business Development	Daniel Parrot
6.9	<b><u>Aberdeen City Hydrogen Energy Storage</u></b>	<b><u>The Committee resolved:-</u></b> (i) to approve the request to confirm match funding of £1,136,500 from the ear marked reserve identified for regeneration of the south of the City. This reserve currently stands at £1.35 million;		Economic and Business Development	Yasa Ratnayeke/ Stuart Bews

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		(ii) to approve the request to sign the Charter on HighVloCity; and (iii) that any contribution received from Scottish Enterprise be put back to the identified reserve for regeneration south of the city.			
6.10	<b><u>Energy Cities Annual Rendezvous 2014 and 2015 and North Sea Commission Conference</u></b>	<b><u>The Committee resolved:-</u></b> (i) to approve the travel and visit of the Lord Provost and 3 Officers to attend the Mayors Meeting in Esbjerg, South Denmark which is organised by World Energy Cities; (ii) to approve the travel for an Aberdeen City Council delegation to attend the Energy Cities Annual Rendezvous, Riga, Latvia to represent the City and attend relevant parallel meetings, conferences, events, and to gain knowledge for the conference layout for the event in Aberdeen 2015; (iii) to approve the request to nominate Aberdeen City Council Leader to the Executive Committee of Energy Cities; (iv) to note the success of Aberdeen City Council in its bid to host the Annual Rendezvous in the city in 2015; and (v) to approve the travel for 2 Officers and Council Leader to Aalborg for the North Sea Commission Conference.		Economic and Business Development	Yasa Ratnayeke/ Amye Robinson
7.1	<b><u>Flood Risk Management Scotland Act 2009 - Progress Report</u></b>	<b><u>The Committee resolved:-</u></b> (i) to note <ul style="list-style-type: none"> <li>• The content of the report;</li> <li>• That ultimate responsibility for avoiding or managing flood risk still lies with land and property owners;</li> <li>• The key outputs which underpin the approach to Flood Risk Management;</li> </ul>		Asset Management and Operations	Alan Robertson

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		<ul style="list-style-type: none"> <li>• That local authorities and Scottish Water have a joint responsibility for surface water drainage which can be difficult to unravel.</li> <li>(ii) to approve the proposed flood protection scheme for the Denburn;</li> <li>(iii) that officers write to Scottish Water expressing the Committee's concerns in relation to the recurring sewage and debris blockages to the Denburn hakes near Jacks Brae/ Mackie Place and to seek an early response in this regard;</li> <li>(iv) that officers produce a diagram for all elected members which provides appropriate contact details to report potential flooding issues; and</li> <li>(v) indicate its support for the establishment of an additional Engineer post to assist with flooding and drainage duties.</li> </ul>			
7.2	<b><u>Aberdeen Local Development Plan - Development Plan Scheme 2014</u></b>	<p><b><u>The Committee resolved:-</u></b></p> <ul style="list-style-type: none"> <li>(i) to approve the adoption of the Local Development Plan Scheme, its publication (including electronically) and sending it to Scottish Ministers; and</li> <li>(ii) to inform the key agencies and consultees.</li> </ul>		Planning and Sustainable Development	Louise MacSween
7.3	<b><u>Supplementary Guidance - Low and Zero Carbon Buildings</u></b>	<p><b><u>The Committee resolved:-</u></b></p> <p>to approve the Supplementary Guidance: Low and Zero Carbon Buildings and agree that officers undertake the statutory process for adoption of supplementary guidance.</p>		Planning and Sustainable Development	Daniel Harrington
7.4	<b><u>Supplementary Guidance - Infrastructure and Developer Contributions Manual</u></b>	<p><b><u>The Committee resolved:-</u></b></p> <ul style="list-style-type: none"> <li>(i) to agree the Draft Supplementary Guidance for public consultation; and</li> <li>(ii) to note that a presentation would be</li> </ul>		Planning and Sustainable Development	Louise MacSween

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		delivered at a future meeting of the Committee in relation to community facility developer contributions.			
7.5	<b><u>Persley Den Woodside Masterplan OP135 - Consultation Results</u></b>	<p><b><u>The Committee resolved:-</u></b></p> <p>(i) to note the representations received (appendix 2) on the draft Persley Den (Woodside) Masterplan: proposed Supplementary Guidance document;</p> <p>(ii) to approve appendix 1, which includes officers' responses to representations received and any necessary actions; and</p> <p>(iii) to agree for officers to send the finalised Supplementary Guidance document to be ratified by the Scottish Government as Supplementary Guidance <u>after</u> the following two key issues have been satisfactorily resolved:</p> <ul style="list-style-type: none"> <li>• Confirmation Scottish Environment Protection Agency is satisfied with the findings of the finalised Flood Risk Assessment.</li> <li>• Confirmation Aberdeen City Council Planning Authority is satisfied that the development would be served by adequate public transport provision.</li> </ul>		Planning and Sustainable Development	Rebecca Kerr
7.6	<b><u>Strategic and Local Transportation Projects Update Report</u></b>	<p><b><u>The Committee resolved:-</u></b></p> <p>(i) to note the contents of the report;</p> <p>(ii) to endorse development through Nestrans including Board decisions and progress on the 2013/14 programme of works;</p> <p>(iii) to note the information contained within Section 2 of the main body of the report pertaining to the Bridge of Don Park and Ride and instruct the relevant officers to feed into the Masterplanning process for the Aberdeen Exhibition and Conference</p>		Planning and Sustainable Development	Will Hekelaar



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		<p>Centre (AECC) site and subsequent processes in the delivery of the development;</p> <p>(iv) to note the discussions that have taken place to date between the Quality Partnership for Public Transport partners on the possibility of entering into a Statutory Quality Partnership and instruct officers to work with partners to develop a draft agreement for approval by Members and to report back to this Committee in six months time on progress;</p> <p>(v) to approve the Council's participation in CARE North Plus; and</p> <p>(vi) that in terms of the decision by Nestrans to remove the Westhill to Aberdeen Cycle Route improvements from the project, to note that if a solution to the drainage problems was to be found, officers would request that Nestrans reinstate the route improvements to the project.</p>			
7.7	<b><u>Planning Performance Framework 2012-2013</u></b>	<b><u>The Committee resolved:-</u></b> to note the findings of the report and delegate authority to officers to take appropriate actions to address the issues raised.		Planning and Sustainable Development	Kristian Smith
7.8	<b><u>Communications Strategy for the Third Don Crossing</u></b>	<b><u>The Committee resolved:-</u></b> to approve the communications strategy outlined within the report subject to the following additions:- (1) paragraph 4.2 (d) that an up to date programme of works shall be made available for members of the public to view in the local Council offices throughout the city; and (2) paragraph 4.2 (g) that the Director of Enterprise, Planning and Infrastructure in consultation with the Vice-Convener shall issue where appropriate regular updates recording progress on the bridge			Tom Rogers/ Staurt Andrews

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		construction.			
8.1	<b><u>Various Small Scale Traffic Management and Development Associated Proposals (New Works)</u></b>	<p><b><u>The Committee resolved:-</u></b></p> <p>(i) to approve the proposals in principle;</p> <p>(ii) to instruct the appropriate officers to commence the necessary legal procedures of preliminary statutory consultation for the traffic regulation orders required as described in this report. If no significant objections are received, then progress with the public advertisement and report the results to a future meeting of this Committee; and</p> <p>(iii) to instruct the appropriate officers to commence the combined statutory consultation for the traffic regulation order for the list of Blue Badge parking spaces and report back to a future meeting of this Committee.</p>		Asset Management and Operations	Laura Snee
8.2	<b><u>Various Small Scale Traffic Management and Development Associated Proposals (Initial Statutory from November 2013 Committee)</u></b>	<p><b><u>The Committee resolved:-</u></b></p> <p>This item was withdrawn.</p>			
8.3	<b><u>The Bush, Peterculter, Aberdeen - Prohibition of Driving Order - Final Stage of Statutory Process Revised</u></b>	<p><b><u>The Committee resolved:-</u></b></p> <p>to approve the order and that the order shall be made and implemented accordingly.</p>		Asset Management and Operations	Michael Cowie
8.4	<b><u>Various Small Scale Traffic Management and Development Associated Proposals - Initial Statutory and Final Stage of Statutory Process (From August</u></b>	<p><b><u>The Committee resolved:-</u></b></p> <p>to approve the orders that did not attract objections and that all the orders be made and implemented accordingly.</p>		Asset Management and Operations	Michael Cowie

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	<u>2013 Committee)</u>				
8.5	<u>Dyce Shuttle Bus New Access Road</u>	<p><b>The Committee resolved:-</b></p> <p>(i) to note that tenders would be invited (by Planning and Sustainable Development acting as agents for Nestrans) for a Dyce Shuttle Bus New Access Road construction contract, to deliver this project as part of the Nestrans capital projects programme for 2013/14; and</p> <p>(ii) to give approval for the award of a contract to the lowest valid tenderer to enable the construction to commence in the remainder of this financial year (2013-14).</p>		Planning and Sustainable Development	Bruce MacFarlaneie
8.6	<u>Driveway Application Appeal - 12 Bervie Brow, Cove, Aberdeen</u>	<p><b>The Committee resolved:-</b></p> <p>to approve the application for a driveway at 12 Bervie Brow, Cove subject to the agreement that the applicant reinstates the front garden to its original layout if he moves out of the property.</p>		Asset Management and Operations	Nathan Thangaraj
9.1	<u>Committee Business Statement</u>	<p><b>The Committee resolved:-</b></p> <p>(i) In relation to item 7 (Extension of Pay by Phone Parking) that officers be instructed to submit a report to the next meeting of the Committee;</p> <p>(ii) to delete item 12 (Aberdeen Renewable Energy Group), item 13 (2012 International Trade Plan Survey – Presentation), item 16 (Flood Risk Management), and item 24 (Governance Arrangements for Arms Length External Organisations) from the statement.</p>		Legal and Democratic Services	Mark Masson

	<b>Item Title</b>	<b>Committee Decision</b>	<b>PBB Option Affected</b>	<b>Services Required to take action</b>	<b>Officer to Action</b>
<b>9.2</b>	<b><u>Motions List</u></b>	<b><u>The Committee resolved:-</u></b> to delete item 2 (Notice of Motion by Councillor Greig – Small and Medium Enterprises) from the list.		Legal and Democratic Services	Mark Masson
<b>10.1</b>	<b><u>Aberdeen City Council's Approach to Renewable Energy and the Aberdeen Renewable Energy Group</u></b>	<b><u>The Committee resolved:-</u></b> The report recommendations and resolutions contained exempt information.		Economic and Business Development	Jan Falconer/ Rita Stephen

Should you require any further information about this agenda, please contact Mark Masson, tel. 522989 or email [mmasson@aberdeencity.gov.uk](mailto:mmasson@aberdeencity.gov.uk)